



**BUILDING AND STANDARDS COMMISSION  
ANNUAL HYBRID MEETING  
(VIRTUAL AND IN-PERSON).  
JANUARY 14, 2026 - 10 AM TO 1 PM**

**PHYSICAL LOCATION OF MEETING:**  
ADMINISTRATIVE HEARING ROOM  
601 SAWYER STREET  
HOUSTON, TX 77007

**VIRTUAL OPTION:**  
JOIN VIA MICROSOFT TEAMS:  
<https://www.microsoft.com/microsoft-teams/join-a-meeting>  
Meeting ID: 213 486 554 657 49  
Passcode: uN97QV38

**TOLL FREE:**  
+1 936-755-1521  
CONFERENCE ID: 255 765 568#

In accordance with the Texas Open Meetings Act, the agenda is posted for public information, at all times, for at least 72 hours preceding the scheduled time of the meeting on the bulletin board located on the exterior wall of the City Hall building at 901 Bagby. The agenda may be accessed at <https://www.houstonpermittingcenter.org/community-code-enforcement>.

The public meeting location will be Administration Hearing Room, 601 Sawyer Street, Houston, Texas 77007. The designated presiding officer of the Board will be physically present at the aforementioned location, and some other Board directors may be physically present. In accordance with the provisions of section 551.127 of the Texas Government Code applicable to a governmental body that extends into three or more counties, other Board directors may participate by videoconference. The public may attend in person, or through a video conference link using Microsoft Teams.

**AGENDA**

- I. Welcome** – Atisha Menyweather, Management Analyst IV, Houston Permitting Center
  - a. Master of Ceremonies**
    - a. Donald Hall, Administration Manager, Houston Permitting Center (PANEL INTRODUCTIONS)
    - b. Atisha Menyweather, Management Analyst IV, Houston Permitting Center
- II. Message from Deputy Director (HPC-HPW)** – Rudy Moreno Jr., Houston Permitting Center
- III. Administration of Statement of Officer (“Anti-Bribery Statement) and oath of Office** – Juandolyn McQueen, Administrative Assistant, Houston Permitting Center
- IV. Election of Commission Officers**
  - a. Chairperson of the Building and Standards Commission
  - b. Vice Chairperson of the Building and Standards Commission
  - c. Panel No. 1 Chairperson
  - d. Panel No. 1 Vice Chairperson
  - e. Panel No. 2 Chairperson

f. Panel No. 2 Vice Chairperson

- V. **Overview of BSC's Jurisdiction/Applicable Law: City Code Ch. 10; Local Gov't Code Chapters. 54, 214** – Brad Bebee, Assistant City Attorney, General Counsel Section, Legal Department
- VI. **Neighborhood Services Introduction and 10-371 (a) (12) framework** – Sameera Mahendru, Chief, Neighborhood Services Section, Legal Department
- VII. **Evidentiary Matters and Resets** – LaShonne Watts, Senior Assistant City Attorney, Neighborhood Services Section, Legal Department
- VIII. **Ethics Presentation** – Danielle Folsom, Senior Assistant City Attorney, General Counsel Section, Legal Department
- IX. **Overview of Texas Open Meetings Act Requirements for Hybrid Meetings** – Genesis Jimenez, Assistant City Attorney, General Counsel Section, Legal Department
- X. **Adjournment** – Light refreshments will be available.