

**Office Use Only**

<b>Tracking Number</b>		<b>CUIC Number</b>		<b>Parcel Number</b>	
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Requests to the Houston Public Works to acknowledge the reversion of an easement to the property owner, as stated in the dedicatory language, must include the information requested below.

**All applications MUST be accompanied with:**

- **Recorded Deed (general warranty deed, deed of trust, title insurance, title report, and city planning letter).**
- **Harris County Appraisal District Printout (HCAD, MCAD, FBCAD)**
- **Copy of the original recorded instrument which dedicated the easement(s) to the City of Houston.**
- **Plat or site plan of the subject area.**
- **Survey (A survey must be obtained, from a registered licensed surveyor, indicating the portion of the easement on the applicant's property to be reverted)**

**PLEASE NOTE:** THE REVERSION OF AN EASEMENT MAY RESULT IN AN INCREASE OF PROPERTY VALUE FOR TAX PURPOSES.

Please submit a complete application, with all attachments, to [UAS@houstontx.gov](mailto:UAS@houstontx.gov). Be sure to include "Easement Reverter" and the address of the request in the subject line of the email. For more information please contact us at 832-394-8888

**Fee Simple Title Owner Information**

<b>Name</b>		<b>Company</b>	
<b>Address</b>			
<b>City</b>		<b>State</b>	<b>ZIP Code</b>
<b>Email</b>		<b>Phone Number</b>	
<b>Print Name</b>		<b>Signature</b>	

**Agent Information (Must be different than the owner information)**

<b>Name</b>		<b>Company</b>	
<b>Address</b>			
<b>City</b>		<b>State</b>	<b>ZIP Code</b>
<b>Email</b>		<b>Phone Number</b>	
<b>Print Name</b>		<b>Signature</b>	

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Property Information				
Service Address (If applicable)				
City		State		ZIP Code
Property Tax Account Number(s)				
Lot(s)		Tract		Block
Abstract number		Reserve		
Tract Size (Acres or Sq. Ft.)		Survey Number		
Harris County Clerk's File Number				
Date(s) Recorded		Key Map		Council District
Purpose of Easement(s)				
Granted By		County Clerk File Number		
Purpose of the request to Revert the Easement				

Subdivision plats and deeds may be obtained from the County Clerk's Office, 201 Caroline, 3<sup>rd</sup> Floor, Suite 320 Houston, Texas 77002. For directions and information please Call (713) 274-8680

For any Utility drawings, subdivision drawings and plats, please submit request through [houstontx.gov/publicinformation](http://houstontx.gov/publicinformation) or call 832-394- 8800