

INSTRUCTIONS: Form must be completely filled out for processing.

CITY OF HOUSTON MASTER OR SIGN MASTER LICENSE INFORMATION

☐ Master Lic. No.: _____
Expiration Date: 09/01/____

☐ Sign Master Lic. No.: _____
Expiration Date: 09/01/____

Name: _____ Driver's Lic. #: _____ State: _____

Home Address: _____
City State Zip Code

Phone No.: _____ Email Address: _____

Provide State of Texas Master, Sign Master License # _____ to verify 4 hr. code update or attach a copy of the certificate showing the 4-hr code update requirement

CONTRACTOR LICENSEE HOLDER INFORMATION (SIGN CONTRACTOR NOT REQUIRED)

Contractor Lic. No.: _____ Expiration Date: 09/01/____

NOTE: Should be the same number as the master license number. Ex. master #788-contractor #788

Name: _____ Driver's Lic. #: _____ State: _____
(same as contractor signature below)

CONTRACTOR'S BUSINESS INFORMATION

Company Name: _____

Physical Address _____
City State Zip Code

Business Phone No.: _____ Emergency No.: _____

Email Address [and/or Fax No. (Optional)]: _____

MASTERS ONLY: List all persons authorized to pick-up permits only. **(May not sign on behalf of the Master)**

1. _____ DL#: _____ State: _____
2. _____ DL#: _____ State: _____
3. _____ DL#: _____ State: _____

SIGNATURES

Master Signature: _____ Date: _____

Contractor Signature: _____ Date: _____

NOTARY INFORMATION

Subscribed and sworn before me by affiant this _____ day of _____, 20____

Notary Public

CONTACT INFORMATION

Phone Number: 832-394-8860

Mailing Address: P.O. Box 2688, Houston, TX 77252-2688

Fax Number: 832-395-9601

Email Address: hpcelectricalsection@houstontx.gov

OFFICE USE ONLY

Date: _____ Processed By: _____