

Project Information:

Project Name: _____ ILMS No. (City Use Only): _____
 Engineer/Contact: _____ SWQ Feature: _____
 Project Acreage: _____ No. of Feature: _____
 COH Reviewer: _____ Review Date: _____

Requirements

Item(s)	Complete	Comments	Page
New permit application fee			
Storm Water Quality Management Plan (SWQMP) Permit Application (<i>Signed by owner</i>)			
SWQMP Owner's Affidavit – Original Certification (<i>Signed by owner and notarized</i>)			
SWQMP Engineer's Certification			
Executive Summary (One-page summary of the SWQMP)			
Signed and sealed SWQMP Cover Page (by engineer)			
Vicinity map			
Engineering drawings consisting of			
• Drainage utility plans			
• Grading plans			
• Detail connection with existing storm system (call out SWQ feature)			
• Stormwater Pollution Prevention Plan (SWPPP) drawing			
• SWPPP detail			
Non-structural Best Management Practices (BMP) / control			
Structural BMP/control			
Non-structural maintenance			
Structural maintenance			

Requirements			
Item(s)	Complete	Comments	Page
Structural inspection			
Non-structural inspection			
Inspection form(s)			
Notice of SWQ Requirements			
Exhibit A (metes and bounds or survey)			
Both recorded together with Harris County Clerk (The survey must be signed and sealed by RPLS)			
Manufacturer specs of the SWQ device			
Sizing calculations			
Cost estimate for SWQ device (Including installation)			
Original SWQ Structural Control Bond or letter from owner that bond will be provided before construction			
Blank COH forms for post-construction & renewals			
PDF of SWQMP after all deficiencies are addressed			
<p>Notes: Return this form along with the PDF of the complete application package with all the above deficiencies corrected. Write the page number where the correction can be found in the PDF in the left most column.</p>			