

## How to amend your annual Stormwater Quality Permit for a change in ownership

To amend your SWQ Permit you need to complete all the following steps. The required City of Houston forms are provided below.

## **Forms**

Complete the HPW SWQ Permit Application form with the new owner's information and signature and check the Amendment box.

Complete the Owner's Affidavit form with the owner's information and signature.

Have a Registered Professional Engineer complete the Certification form.

Revise the existing SWQMP to reflect any changes or additions to the stormwater collection system and stormwater quality device.

E-Mail the completed forms with current photographs of the stormwater quality structure to: <a href="mailto:swg@houstontx.gov">swg@houstontx.gov</a>

Once all the required signed forms and new SWQMP are received an invoice for the amendment will be emailed back to you.