

## **TIA SCOPING MEETING - TYPICAL MEETING AGENDA**

A TIA Scoping meeting is required between the applicant and the City of Houston prior to conducting a full Traffic Impact Analysis to determine the scope of the Traffic Impact study and the extent of the study area.

Below are items that will be discussed and considered during the TIA scoping meeting.

- Project Background and Location (current/existing development)
- Proposed Development Type and Information
- Build-out date
- TIA Category
- Proposed Analysis Area
- Proposed Study Intersections
- Traffic Counts (how to handle COVID-19 traffic patterns)
- Trip Generation and Distribution
- Growth Rate and Assumptions
- Queue length
- Capacity Analysis Scenario
  - existing, no build, build, five years after build
- Crash Data Information
- Traffic Flow Pattern
  - Internal and External
- Driveway layout and dimensions