

Category A   
  Category B   
  Category C   
  Category D   
  Category E   
  Changeable Message Sign

Applicant Co. Name: _____	License: _____
Contact(s): _____	Email(s): _____
Office Address: _____	Office Phone: _____
City, ST, ZIP: _____	Cell Phone(s): _____

Advertising Business Name: _____	Owner Name: _____
Sign Address: _____	Owner Phone: _____
City, ST, ZIP: _____	Owner Cell Ph: _____
Billing Address: _____	Billing Email: _____
City, ST, ZIP: _____	Billing Phone: _____

N1=Ground    N2=Roof (FC Only)    N3=Wall    N4=Projecting    N5=Marquee    (FC=Face Change)

SIGN SCHEDULE				
<b>A</b> ___ New ___ Electrical Type _____ Width _____ ' _____" Height _____ ' _____" Max Ht _____ ' _____" Faces _____ Poles _____ P.N. _____ Original P.N. _____	<b>B</b> ___ New ___ Electrical Type _____ Width _____ ' _____" Height _____ ' _____" Max Ht _____ ' _____" Faces _____ Poles _____ P.N. _____ Original P.N. _____	<b>C</b> ___ New ___ Electrical Type _____ Width _____ ' _____" Height _____ ' _____" Max Ht _____ ' _____" Faces _____ Poles _____ P.N. _____ Original P.N. _____	<b>D</b> ___ New ___ Electrical Type _____ Width _____ ' _____" Height _____ ' _____" Max Ht _____ ' _____" Faces _____ Poles _____ P.N. _____ Original P.N. _____	<b>E</b> ___ New ___ Electrical Type _____ Width _____ ' _____" Height _____ ' _____" Max Ht _____ ' _____" Faces _____ Poles _____ P.N. _____ Original P.N. _____

SIGN MESSAGES				
<b>A</b> _____	___ Refurb	<b>D</b> _____	___ Refurb	
<b>B</b> _____	___ Refurb	<b>E</b> _____	___ Refurb	
<b>C</b> _____	___ Refurb	Other _____		

(Proceed to subsequent pages to ensure completion.)

Lead Project: \_\_\_\_\_

**AFFIDAVIT**

I hereby certify that the above information is true and correct and further that the sign is being erected and or maintained at the above location with the permission of the owner and/or authorized lessee of the premises; that the sign does not violate any applicable deed restrictions on the premises; and that having read the restrictions and requirements of the City's Sign ordinance; that the sign is being erected or maintained in compliance with the Sign Ordinance, Chapter 46, Building Code, City of Houston and other applicable laws.

\_\_\_\_\_  
(Sign Owner/Location Manager Printed Name)

\_\_\_\_\_  
(Sign Owner/Location Manager Signature)

Sworn to and subscribed before me by said \_\_\_\_\_,  
(Affiant Printed Name)

on \_\_\_\_\_ 20 \_\_\_\_\_, to certify which witness my hand and seal of office.

(seal)

\_\_\_\_\_  
Notary Public in and for State of Texas

\_\_\_\_\_  
(Sign Co. Rep. Printed Name)

\_\_\_\_\_  
(Sign Co. Rep. Signature)

Sworn to and subscribed before me by said \_\_\_\_\_,  
(Affiant Printed Name)

on \_\_\_\_\_ 20 \_\_\_\_\_, to certify which witness my hand and seal of office.

(seal)

\_\_\_\_\_  
Notary Public in and for State of Texas

*(Proceed to next page to ensure completion.)*

Lead Project: \_\_\_\_\_

**Acknowledgement Receipt below must be executed for all Changeable Message or High Technology Signs, and must be completed by either the business owner, or, the location manager.**

Changeable Message & High Technology Signs Acknowledgement Receipt

• Notice is hereby given to the sign owner, location manager, business occupant, and/or leaseholder about the Houston Sign Code Regulations, rules, or ordinances pertaining to changeable message & high technology signs. The lighting of the sign and sign structure must comply with Section 4611(h) of the Houston Sign Code regulations.

**SECTION 4611--ON-PREMISE SIGNS**

(h) Changeable Message and High Technology Signs. Save and except for signs erected pursuant to the provisions of Section 4620, the following provisions shall apply to all existing and new changeable message and high technology signs:

- (1) Blinking, rotating, moving, chasing, flashing, glaring, strobe, scintillating, or spot lights are prohibited.
- (2) Lights or colored elements creating a continuously moving, shimmering, or prismatic effect, or the use of rotating or moving parts in association with such lights or colored elements, are prohibited.
- (3) A changeable message sign may not change the message more often than every five minutes and must change the message within one second or less; a high technology sign may not change the message without a new permit.
- (4) Brightness limits shall be set at a maximum of 6500 nits between sunrise and sunset, and at a maximum of 1250 nits between sunset and sunrise, and each sign shall be fitted with a qualified light sensing device to automatically adjust the brightness in accordance with these standards.

Person or persons responsible for the sign must sign this acknowledgement upon submitting the application. A citation will result for any future violation(s). If you disagree with the interpretation by the City of Houston Sign Administration, you have the right to appeal in accordance with Section 4604(e) of Houston Sign Code Regulations.

Printed Name \_\_\_\_\_ Signature \_\_\_\_\_ Phone \_\_\_\_\_