



Request for Proposed Revision to City of Houston Standards

2023-2024 Review Cycle

Chapter 9

STEPS TO SUBMITTING REVISIONS

DEADLINE TO SUBMIT FORM IS OCTOBER 31, 2023

- Fill in Required Information Below. Submit a revision form for each request; one request per form.
- Email completed form to: HPWstandards@houstontx.gov
- Email subject shall include: "Review Cycle:" & Section (IDM Chapter, Specification No., or Drawing No/Name.)
- Submit forms individually to maintain data integrity (Do not flatten form fields or print electronically)

From:

Date:

Company Name:

Phone:

Email:

A. Reference Document: Attachment Included ☐ Yes ☐ No

☐ **Infrastructure Design Manual (IDM)**

Chapter: _____

Item Type: _____

Item No.: _____

☐ **Construction Specification (Spec)**

Spec No: _____

Spec Name: _____

Spec Section: _____

☐ **Standard Detail**

Detail Type: _____

Drawing No.: _____

Drawing Name: _____

Examples of Data Inputs:

Example #1: IDM

Chapter: *Chapter 16 – Misc. Req.*

Item Type: *Section*

Item No.: *16.06 - Skybridges*

Example #2: Construction Spec

Spec No.: *02893*

Spec Name: *Traffic Signal Constr.*

Spec Section: *1.02.A.1*

Example #3: Standard Detail

Detail Type: *Traffic*

Drawing No.: *01509-02A*

Drawing Name: *Custom Signs*

B. Proposed Revisions:

C. Justification for Implementing the Proposed Revisions:

D. Possible Impact to other documents (list title and document number if applicable):

E. Consequence of No-Changes:

HPW Ref. No: _____ (for HPW use only)