

This is an application for a homeowner mechanical (HVAC) building permit within the city limits of Houston, Texas. Carefully complete **all** necessary information.

DATE: _____

PROJECT NUMBER (IF APPLICABLE): _____

HOMESTEAD ADDRESS: _____

HOMEOWNER NAME: _____ **PHONE NO.:** _____

INDICATE NATURE OF CONSTRUCTION: ☐ NEW BUILDING ☐ REMODEL ☐ HVAC WORK ONLY

INDICATE THE TYPE WORK TO BE PERFORMED UNDER THIS PERMIT:

☐ FURNACE ☐ DUCT WORK ☐ LOCAL VENT ☐ DECORATIVE
Cost of Work: \$ _____ Cost of Work: \$ _____ ONLY APPLIANCE

HOMEOWNER'S STATEMENT

I hereby acknowledge and affirm that I, _____, am the owner of the
aforementioned property; and by my initials below I also affirm that:

(Initials) I occupy the single-family residence as my homestead. (Attached are my Texas Driver's license
or ID and Property Documents)

(Initials) I will perform the below HVAC work.

(Initials) I acknowledge that the requirements of the City of Houston Construction Codes and related
ordinances must be complied with.

(Initials) I understand that this permit is null and void if any false information is provided.

Homeowner's Signature

PERMIT FEES:

Furnace:	2.0 percent of valuation, plus \$ 45.03 + \$32.16 Administration Fee	
Duct Work	\$119.40	(\$87.24 + \$32.16 Administration Fee)
Local Vent Only	\$122.22	(\$90.06 + \$32.16 Administration Fee)
Decorative Appliance	\$119.40	(\$87.24 + \$32.16 Administration Fee)

OFFICE USE ONLY

(Authorized personnel check boxes based on HCAD confirmation)

Homestead Verified: ☐

ID Matches HCAD Owner: ☐

Authorized by: _____