

# House Moving Permit Checklists

## Structures Moved Inside the City limits of Houston

- Sewer/Demolition Permit & Final Inspection
- Foundation Move-In Plan Approval and Structural Permit Purchased
- Original \$3,500 Permit Bond for Each Structure and Landowner's Agreement
- House Moving Permit Application Submitted by Registered House Mover.
- House Moving Permit Purchased by House Mover Prior to Route Inspection and Permit Approval to Move the House.

## Structures Moved Outside the City limits of Houston

- Sewer/Demolition Permit & Final Inspection
- House Moving Permit Application Submitted by Registered House Mover.
- House Mover purchases House Moving Permit Prior to Route Inspection and Permit Approval to Move the House.

## Structures Moved Into the City limits of Houston from Outside the City Limits (OCL)

- OCL permit fee + MILEAGE (Refer to Fee Schedule)
- Schedule OCL Inspection and obtain approval to move structure to City Limits.
- Foundation Move-In Plan Approval and Structural Permit Purchased
- Original \$3,500 Permit Bond for Each Structure and Landowner's Agreement
- House Moving Permit Application Submitted by Registered House Mover.
- House Moving Permit Purchased by House Mover Prior to Route Inspection and Permit Approval to Move the House.

## Structures Moved Outside the City limits Passing through the City Limits of Houston.

- House Moving Permit Application Submitted by Registered House Mover.
- House Mover purchases House Moving Permit Prior to Route Inspection and Permit Approval to Move the House.



### Building Code Enforcement's Mission

Assuring safe and healthy living, recreational and work environments for people throughout the City of Houston by efficiently administering the building code and providing exceptional customer service.

### CONTACT INFORMATION

House Moving Inspections	832-394-8842
Plumbing Inspections	832-394-8870
Structural Inspections	832-394-8840
Residential Plan Review	832-394-8820
Building Code Enforcement General Information	832-394-9494

### WEBSITES

#### Building Code Enforcement:

<http://www.houstonpermittingcenter.org/building-code-enforcement.html>

#### Houston Permitting Center

<https://www.houstonpermittingcenter.org/>

#### Houston Public Works Main Webpage

<https://houstonpublicworks.org/>



## House Moving License & Permits



**This guide lists the requirements and procedures to apply for a house moving license and permit to move a house from one location to another (i.e., point A to Point B)**

**House Moving Inspections**  
**1002 Washington Avenue, Floor 4**  
**Houston, TX 77002**  
**(832) 394-8842**  
**Office Hours 8:00 a.m. – 5:00 p.m.**

Project Number:

Permit Fee:

## License Requirements

Only a licensed house mover registered with the City of Houston may apply for a house moving permit.

To register as house mover, please visit the House Moving Section located at 1002 Washington Avenue, 4th Floor, Houston, TX 77002 and submit the following:

1. House Moving License Renewal Application (page 1)  
**Note:** The form must be notarized.
2. City of Houston House Moving Bond Application
3. Original surety bond issued by a Texas licensed bonding company (\$10,000 Surety Bond).
4. List of all equipment being used in the business. Equipment must be marked by 4" (four inch) lettering.
  - ◇ Total of 8 (eight) lights (Red/Amber).
  - ◇ Barricades and warning lights.
  - ◇ Sign stating: "**DANGER, SLOW, BE PREPARED TO STOP**" in red letters on a white background 20 (twenty) inches wide and 12 (twelve) inches high.
  - ◇ Provide a copy of all license receipts and insurance of vehicles and equipment being used in the business.

For information about license registration requirements, please contact our office.

### **List of Licensed House Movers Registered with the City of Houston**

Company Name	Contact	Phone Number
Cherry House Moving	Keith Cherry	713-941-2924
Crawfords Building Moving, LLC.	Robert Crawford	832-962-1133
Drake Sales Lot	James Drake	281-449-7700
The Sipe Boys House Moving	Kathleen Sipe	713-672-1797

## Prerequisites

Before a house can be permitted to be moved inside the City of Houston limits, the following criteria must be met:

- Sewer Disconnect Permit.** The site where the house will be placed must have a permit for a sewer disconnect as well as an approved inspection.
- Foundation For House Move-In Permit.** A permit for a "Foundation for a Move-In House" **must** be purchased before the licensed house mover can make application for a "House Move" permit.  
  
The owner or his/her agent must apply for a building permit for the foundation where the house will be placed by submitting plans to the Plan Review Section. Once approved, the applicant will be able to purchase the building permit and proceed with the process.
- Structures Outside the City of Houston Limits.** Any and all structures outside the city limits of Houston must be inspected by the House Moving Section prior to applying for a house moving permit and/or plan submittal. Please contact the House Moving Section for additional information and applicable fees.

## House Move General Permit Requirements

The following documents and information are required when applying for a house move permit. Please refer to the checklists on the other side of this brochure for specific information pertaining to different situations.

1. [House Moving Permit Application \(CE- 1185\)](#).
  - House Mover's information including license number, business address and telephone number.
  - Structure's address of origin and final destination.
  - Sewer Disconnect Permit Number
  - Foundation for Move-In Permit Number
  - Clear and precise route and complete dimensions of the structure.
2. A [Landowners Agreement \(Form CE - 1237\)](#) and a Permit Bond in the amount of \$3500 for each structure shall be presented with the application for the house move.

## Route Inspection

All routes over which a house is to be moved shall be physically inspected prior to each haul by the house moving inspector and the Parks & Recreation, Forestry Section.

The house move application information will be forwarded to the Forestry Section and they will make a route inspection within 72 hours after receiving the request.

A house moving inspector will perform the route inspection the next day after the application is submitted.

## House Move Information

A copy of the House Move Permit shall be posted on the house to be moved.

The mover must obtain a HPD escort. The approved moving times are Sunday through Thursday, 10 p.m. to 5:30 a.m.

## House Move Completion

Once the move is complete, the licensed mover must submit a Movers Completion Notice Form (CE-1119) within 24 hours of completed move.

A move completion certificate shall be issued after the move has been completed and all inspections have been made and approval has been given by the building official. The move completion certificate shall be issued by the building official

## House Moving License & Permit Fees

For fee information, please refer to the Building Code Enforcement's License Fee Schedule at <https://www.houstonpermittingcenter.org/hel/p/fee-schedules>