

**INSTRUCTIONS:** Complete this application and submit it along with a copy of a valid identification (i.e., Driver's License, State I.D. card, etc.) First time registrations can only be done in person at the Houston Permitting Center located at 1002 Washington Avenue, 4th Floor, Houston, TX 77002, Monday through Friday, 8:00 a.m. – 4:00 p.m. Renewals can be done via email at [hpcplumbingsection@houston.tx.gov](mailto:hpcplumbingsection@houston.tx.gov).

Date: \_\_\_\_\_

To: Director, Houston Public Works  
City of Houston, Texas

As approved by City Ordinance (Chapter 47 of the Code of Ordinances), I \_\_\_\_\_  
(Name)

residing at \_\_\_\_\_ City/State: \_\_\_\_\_

Zip: \_\_\_\_\_ Phone: \_\_\_\_\_ Email Address: \_\_\_\_\_

request that a "Drain Layer's License" be issued to me. I expect to engage in the business of constructing sewers in the City of Houston.

I am thoroughly familiar with the Ordinance of the City of Houston relating to sewer construction and with the current "City of Houston – Specifications for Sewer Construction" and agree to carryout all sewer construction in accordance therewith.

I agree to secure a permit from the city for each job before starting construction thereon and will personally supervise all work constructed under permits issued to me. I agree not to construct sewer house connections. (State laws require that house connections be made by licensed plumbers.)

As evidence of my qualifications, I submit the following summary of my work experience:

\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_

The following three persons are familiar with my experience and ability:

	Name	Address	Phone
1.	_____	_____	_____
2.	_____	_____	_____
3.	_____	_____	_____

Applicant's Signature: \_\_\_\_\_

**Annual License Fee: \$64.32** (\$32.16 + \$32.16 Administrative Fee)

**FOR OFFICE USE ONLY**

ID Verified \_\_\_\_\_ CSR \_\_\_\_\_ Expiration Date \_\_\_\_\_

