

This minor repair permit application is to be completed by the applicant and is provided specifically for non-substantial (minor) repair of existing building elements for work requiring no plan review where all replaced materials match (like for like) or are equivalent to the materials or elements repaired. The materials and construction must comply with the Code and are subject to field inspection and correction. The issuance of a permit does not grant permission to violate the requirements of the code or authorize construction on, or use of, any property in violation of deed restrictions. **NOTE:** The complete removal of any required elements from a building requires the replacement to comply with current code provisions. Work associated with changes to existing egress configuration, or any extensive deconstruction of egress stairways or other egress related building elements (ie: shaft enclosures, etc.) do not qualify as a minor repair.

Definition: Repair means the reconstruction or renewal of any part of an existing building for the purpose of its maintenance or to correct damage using like for like materials.

Complete the following information (Please Print):

Applicant: _____ Date: _____

Project Address: _____

Cost of Improvements: \$ _____ Project Number: _____

Check all that apply:

- | | |
|--|---|
| <input type="checkbox"/> 1. Patch or repair exterior veneer siding. | <input type="checkbox"/> 11. Repair or replace damaged storefront elements. * |
| <input type="checkbox"/> 2. Replace doors. * | <input type="checkbox"/> 12. Repair Electrical. (<i>Separate Permit Required</i>) ♦ |
| <input type="checkbox"/> 3. Replace window(s) (frame, sash, and glazing). * | <input type="checkbox"/> 13. Repair Plumbing. (<i>Separate Permit Required</i>) ♦ |
| <input type="checkbox"/> 4. Repair or replace roof covering and/or decking.
<i>Reference Houston Building Code definitions, Ch. 15, and *Energy Code for specific requirements.</i> | <input type="checkbox"/> 14. Repair Mechanical. (<i>Separate Permit Required</i>) ♦ |
| <input type="checkbox"/> 5. Repair or replace damaged or rotted floor decking. | <input type="checkbox"/> 15. Replace flooring (Note: Although code compliance is always required: a permit is NOT required for floor finish materials: carpet, tile, wood flooring, etc.) <i>Reference Houston Building Code Chapter 8 for specific requirements.</i> |
| <input type="checkbox"/> 6. Replace ceiling and/or wall covering. (<i>Required finish ratings apply</i>) * | |
| <input type="checkbox"/> 7. Replace damaged studs. | <input type="checkbox"/> 16. Other <u>minor</u> repair work, provide description below*:

_____ |
| <input type="checkbox"/> 8. Repair or replace damaged/rotted building elements of existing stairs. ie: a stringer, tread(s), riser(s), guard(s), or handrail(s). | |
| <input type="checkbox"/> 9. Replace cavity insulation. * | |
| <input type="checkbox"/> 10. Repair existing fireplace to pre-damaged condition. | |

Applicant Signature: _____

♦ *All trade permits, if required, shall be purchased under the repair spec list project number.*

*** ENERGY CODE:**

The following building elements shall be maintained for energy efficiency compliance in Climate Zone 2:

Fenestration U-Factor			Fenestration SHGC						Wall Cavity Insulation	
Fixed	Operable	Doors	Project Factor & Orientation						Wood	Metal
.50	.65	.83	SEW			N			R-13 + R3.8ci	R-13 + R-5ci
			.25	.30	.40	.33	.37	.40		