



**ParkHouston**  
 Administration & Regulatory Affairs Department  
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 Monday – Friday, 8am – 5pm

## NEWSRACK PERMIT APPLICATION

Please Check One:     New Application     Renewal     Replacement                      Date: \_\_\_\_\_

Company Name: \_\_\_\_\_ Publication Name: \_\_\_\_\_

Publication Frequency:     Daily     Weekly     Monthly     Bi-Monthly     Other: \_\_\_\_\_

Mr.                      Last Name: \_\_\_\_\_ First Name: \_\_\_\_\_ Middle: \_\_\_\_\_  
 Ms.  
 Mrs.  
 Miss

Address: \_\_\_\_\_ Apt./Suite: \_\_\_\_\_

City: \_\_\_\_\_ State: \_\_\_\_\_ Zip Code: \_\_\_\_\_

Phone: \_\_\_\_\_ Alternate Phone: \_\_\_\_\_ Fax: \_\_\_\_\_

Email Address: \_\_\_\_\_ Email Address: \_\_\_\_\_

Email Address: \_\_\_\_\_

### Description of Newsrack

Newsrack Dimensions: \_\_\_\_\_ Newsrack Color: \_\_\_\_\_ Signage Dimensions: \_\_\_\_\_

Signage Text: \_\_\_\_\_

Is the Newsrack coin operated?    **Yes / No**    If Yes, does the Newsrack have a coin-return mechanism?    **Yes / No**

Number of Newsrack Decals Requested: \_\_\_\_\_ (note: each newsrack requires one decal)

Please designate the locations of the newsracks using the Excel template provided by ParkHouston. **You must submit a picture or schematic drawing of the Newsrack that is being permitted along with this application.**

### Payment Method

Please Circle:    Cash    Check    Money Order    VISA    Mastercard    Discover

	<u><b>Fee</b></u>	<u><b>Quantity</b></u>	<u><b>Total</b></u>
<b>Newsrack Permit</b>	\$350.25		
<i>*Newsrack Permit subject to a \$29.18 Administration fee</i>	\$29.18		
<b>Decal</b>	\$5.84		
<b>Decal Replacement</b>	\$1.16		
<b>Add 8.25% sales tax to the Grand Total</b>		<b>Grand Total:</b>	

Name on Credit Card: \_\_\_\_\_

Credit Card #: \_\_\_\_\_

Exp: \_\_\_\_\_

I certify under penalty of perjury that the above information is true and correct.

**SIGNATURE OF APPLICANT:** \_\_\_\_\_ **DATE:** \_\_\_\_\_