



City of Houston
Houston Public Works
Building Code Enforcement Branch
1002 Washington Ave. 1st Fl. Houston, TX 77002
Phone: 832.394.8899 / Email: permits_office@houstontx.gov

OFFICE USE ONLY	
PROJECT NO.	
Address Verified	
Flood Review	<input type="checkbox"/> Yes <input type="checkbox"/> No
Permit Fee	\$

BUILDING PERMIT APPLICATION

FLOOD DEVELOPMENT PERMIT APPLICATION ONLY **Commercial** **Residential**

APPLICANT	Date	Applicant Name	Email
	Relationship to Project <input type="checkbox"/> Owner <input type="checkbox"/> Contractor <input type="checkbox"/> Architect/Designer <input type="checkbox"/> Agent <input type="checkbox"/> Other: _____		

PROPERTY INFORMATION	Owner, Tenant or Business Name		Project Address		Bldg. No.	Unit/Ste. No.
	City	Zip Code	County		Key Map #	No. of Stories
	Subdivision (Only for New Construction)		Block/Lot (Only for New Construction)		Tract (Only for New Construction)	

RESPONSIBLE PARTIES (as applicable)	Project Manager	Address	City	Zip Code
		Email	Phone Number ()	
	General Contractor	Address	City	Zip Code
		Email	Phone Number ()	

TYPE OF STRUCTURE	
Residential	
<input type="checkbox"/> Single Residence	<input type="checkbox"/> Swimming Pool
<input type="checkbox"/> Duplex	<input type="checkbox"/> Fence
<input type="checkbox"/> Carport	<input type="checkbox"/> Storage Shed
<input type="checkbox"/> Garage	<input type="checkbox"/> Other: _____

TYPE OF STRUCTURE	
Commercial	
<input type="checkbox"/> Retail	<input type="checkbox"/> Parking Garage <input type="checkbox"/> Apartments
<input type="checkbox"/> Office	<input type="checkbox"/> Swimming Pool _____ Apt. Units in the bldg.
<input type="checkbox"/> Warehouse	<input type="checkbox"/> Fence <input type="checkbox"/> Other: _____
<input type="checkbox"/> School	

PROJECT INFORMATION	
Scope of Project	
<input type="checkbox"/> New Construction	
NOTE: Application and plans for new s. f. residences must be submitted electronically. Visit www.hpcservices.org for instructions.	
<input type="checkbox"/> Addition	<input type="checkbox"/> Foundation
<input type="checkbox"/> Remodel	<input type="checkbox"/> Demolition
<input type="checkbox"/> Repair	<input type="checkbox"/> Other: _____
<input type="checkbox"/> Conversion	_____
MDI Project	<input type="checkbox"/> Yes MDI Reg # _____
Green Building Type (If applicable)	
<input type="checkbox"/> LEED	<input type="checkbox"/> GBI <input type="checkbox"/> GHBA/GBGC

Total Cost of Improvements	Square Footage (added)
\$	
Present Occupancy	Proposed Occupancy (If different)
Construction Type	Fire Rating

- Commercial Projects Only -	
Sprinklers	<input type="checkbox"/> Yes Percentage _____ Type _____ <input type="checkbox"/> No
TDLR	TDLR Project No. _____ <input type="checkbox"/> EXEMPT

Other Remarks: _____

Warning: The applicable deed restriction unsworn declaration must accompany this application when required. Any false statement thereon may result in criminal prosecution. The City will rely upon the representations in the declaration in issuing the permit. The issuance of a permit does not authorize construction on, or use of, any property in violation of deed restrictions. Any misrepresentations on this application or the declaration will render the permit void.

Signature of Applicant _____ **Date** _____