

BACKGROUND

Applicants wishing to remove a building or structure from a property must first obtain a demolition (demo) permit. A demo permit is required for the demolition of any structure or building regardless of whether it is a commercial or a residential property. A building demo permit requires the removal of all construction materials from the jobsite including the building slab (with certain exceptions if approved by the Building Official). The site must be left free of debris and be level within the boundaries of the property. A demo permit does not authorize work located in the right-of-way such as, “sidewalks, driveways, curbs, or accessibility ramps.”

NOTE: A separate permit is required for each separate building or structure being removed in whole or in part.

PERMITS

Step 1 Plumbing Permit. A registered master plumber must apply and purchase a plumbing permit [online](#) to disconnect all sewer and water supply lines connected to the building/structure being demolished.

Step 2 Sewer Disconnected and Inspection. The plumber must have the sewer disconnect inspected, and finalized by the *Plumbing Inspection Section* before a demo permit can be requested

Note: When a structure has no plumbing or sewer to disconnect, approval must be obtained from the Plumbing Inspection Section before requesting a demo permit. Contact a supervisor in the Plumbing Inspection Section at (832) 394-8870.

Step 3 Asbestos Survey. Commercial structures require proof of an asbestos inspection from a state certified third-party inspector before a demolition permit can be issued. Proof of the asbestos inspection must be provided when submitting the application for the demolition permit (step 4).

Step 4 Applying for the Demolition Permit. Complete a [Building Permit Application \(CE-1263\)](#) and indicate “demolition” as the scope of work. Email the application to the Permits Office at permits_office@houstontx.gov along with the asbestos survey (if applicable) A Customer Service Representative will review the document(s) and check the computer records to verify the sewer disconnect has been inspected and finalized for the address specified. If all requirements are met, you will receive an email with a sales order and instructions on how to pay for the permit online.

Step 5 Demolition Permit. Once payment is made, the demotion permit will be emailed to the applicant.

INSPECTIONS

Step 6 Scheduling of Final Inspection. Once the demolition is complete, schedule the inspection online at https://www.pdinet.pd.houstontx.gov/cohilms/webs/Inspection_Lookup.asp or contact the Structural Inspections Section at 832-394-8840.

OTHER IMPORTANT NOTES

- Do **NOT** remove sidewalks, driveways, curbs, ramps, or trees from within the street right-of-way.
- Remove debris from the site and level site grading.
- All demolition permits must have final inspection approval before a new construction permit can be sold.

FEES

Sewer Disconnect	\$119.04	(\$87.72 + \$31.32 Administration Fee)
Demo – Single-Story Structure	\$119.04	(\$87.72 + \$31.32 Administration Fee)
Each Additional Floor	\$ 43.86	(Additional fee added to the minimum fees shown above)