

Date: _____

APPLICANT INFORMATION

1. Applicant's Name: _____

2. Phone Number: _____

3. Applicant is: Agent Owner General Contractor**PROJECT INFORMATION**

4. Current Construction Project Number: _____

5. Current Name: _____

6. Current Address: _____

7. Is this a new address? YES NO**REQUEST INFORMATION**

8. Please indicate the type of request:

 Address Change

Address requested: _____

 Name ChangeChange of: **Contractor** **Owner** **Occupant**

Name requested: _____

Note: An authorization letter from the current permit holder is required (Please attach documentation)9. Reason: _____

_____**Note:** Requests are reviewed on a case-by-case basis and may or may not be approved.**FOR OFFICE USE ONLY** **INTAKE ERROR** **FEE PAID** **NOT PAID** **100 Screen Update** **102 Screen Update**

CSR INITIALS _____