

Article XII, Chapter 40, City of Houston Code of Ordinances

All permits shall be effective one (1) year from date of issuance**I. APPLICANT INFORMATION**Today's Date: _____ Is this a renewal application? Yes No

If yes, which permit(s)? _____

Applicant*If applicant is a corporation, partnership or association, then the applicant shall provide evidence of its existence, of its authority to maintain the facility, and of the authority of the person signing the application to act on behalf of the entity.*

Name: _____ Email address: _____

Phone number: _____ Fax number: _____

Street Address: _____

Person authorized to file application*Must be the same person to sign Acknowledgement & Affidavit in Section V.*

Name: _____ Title: _____

Phone number: _____ Email address: _____

Type of business entity: _____*For example, corporation, partnership, association, sole proprietorship. Organization documents of business entity should be attached (certificate of incorporation, assumed name certificate, etc.).***Corporate Registered Agent (if applicable)**

Name: _____ Title: _____

Phone number: _____ Email address: _____

Emergency contact information*List two (2) persons other than the person filing for permit*

Name: _____ Cell phone number: _____

Business phone number: _____ Home phone number: _____

Business address: _____

Home address: _____

Name: _____ Cell phone number: _____

Business phone number: _____ Home phone number: _____

Business address: _____

Home address: _____

MONITORING WELL/BORING PERMIT APPLICATION

Agents, Contractors or Engineers

List every agent, contractor or engineer that will perform work in the installation, monitoring and removal of facility. Additional information may be attached. A copy of the Driller's state license for drilling monitoring well facilities must also be attached.

Name: _____ Phone number: _____

Address: _____

Work performed: _____

Name: _____ Phone number: _____

Address: _____

Work performed: _____

II. MONITORING WELL/BORING INFORMATION

Identifying number: _____ Applying for multiple facilities? Yes No
(LPST, VCP, DCRP, etc)

Number of facilities (identify the type of each facility)

Monitoring well or other device: _____ Environmental test boring(s): _____

TOTAL: _____

Detailed facility location description*

Include facility ID. Attach additional descriptions for multiple locations, if needed.

All GIS Coordinates are required in WGS84, decimal degrees

1st location: _____ Lat = _____
Long = _____ Key Map: _____

2nd location: _____ Lat = _____
Long = _____ Key Map: _____

Address of suspected contamination source: _____

**Attach a colored GIMS map identifying the location of each facility; all city utilities near each facility; the distance of each facility from city utilities; the location description provided by the Global Position Satellite; and latitude, longitude coordinates provided in the Geographic Information System WGS84. Attach plans showing design, dimension and depth of each facility; the manner in which each facility will be placed; and the process that will be used for the removal and closure of each facility. Information is required for both monitoring wells and borings. A minimum of 10 feet between each facility and any existing sanitary sewer line, and a minimum of 5 feet between each facility and any existing water and storm line and traffic signal conduit must be maintained.*

Registered Engineer/Surveyor: _____
(only applies if colored GIMS map is not used to identify location of facilities)

Address: _____

Phone number: _____ Plan number: _____

MONITORING WELL/BORING PERMIT APPLICATION

III. PERMIT INFORMATION

Permit type	Application fees	Calculations
Original	\$404.10 (1 st facility) + \$30.51 (administration fee) + \$86.59 (each additional facility)	\$ _____
Renewal	\$86.59 (per facility) + \$30.51 (administration fee)	\$ _____
		TOTAL FEE \$ _____

All fees are non-refundable

IV. INSURANCE AND BOND INFORMATION

No permit will be issued without an insurance and bond certificate.

Restoration Bond No.: _____ Restoration Bond Sum: _____
(attach original bond) *(\$1000 1st well + \$750 each additional)*

Bond surety name: _____ Phone number: _____

Address: _____

Contact Person: _____ Email address: _____

Insurance Policy No: _____

Insurer: _____ Contact person: _____

Address: _____

Email address: _____ Phone number: _____

V. ACKNOWLEDGEMENT AND AFFIDAVIT

The undersigned Applicant acknowledges, and agrees to observe all provisions of Article XII, Chapter 40, City of Houston Code of Ordinances, with all subsequent revisions, that are applicable to the work herein described and will perform work in accordance with the above plans and specifications. Applicant further swears under penalty of law that the information provided herein is true and correct to the best of Applicant's knowledge.

Applicant Signature: _____

Agent name: _____ Title: _____
(Must be the same person authorized in Section I)

Agent signature: _____

Submit completed application to:

Monitoring Wells
City of Houston, Houston Public Works
1002 Washington Ave, 2nd floor
Houston, TX 77002



CITY OF HOUSTON



Houston Public Works
Environmental Monitoring Facility Removal Closure and
Restoration Bond

Bond No. _____

THE STATE OF TEXAS ‘

KNOW ALL MEN BY THESE PRESENTS:

COUNTY OF HARRIS ‘

THAT WE _____

as Principal, hereinafter called “Permittee”, and the other subscriber hereto as Surety, do hereby acknowledge ourselves to be held and firmly bound to the City of Houston, a municipal corporation, in the sum of _____ DOLLARS (\$ _____)

for the payment of which sum well and truly made to the City of Houston, and its successors, the said “Permittee” and Surety do bind themselves, their successors and assigns jointly and severally. The conditions of this obligation are such that:

WHEREAS, the said Permittee has been granted Permit(s) for COH MW No(s). _____, hereinafter called the “Permit(s)” for the placement of:

- an environmental monitoring well/device(s);
- an environmental test bore(s);

at the location(s) designated in the application and on the permit(s); said well, device(s), or test bore(ings) being hereinafter called the “Facility(ies)”, all of such work to be done in compliance with the provisions of Article XII, Chapter 40, City of Houston Code of Ordinances, and as set out in the plans and specifications of the application submitted by the Permittee and in compliance with the directives issued by the Director of the Department of Public Works as outlined in the Permit(s).

NOW, THEREFORE, if said Permittee shall, in a manner consistent with existing governmental regulations and industry standards, remove the facility(s) from its/their location(s), close the facility bore(s), and restore the public street(s) to its/their condition prior to the installation(s), as directed by the provisions of Article XII, Chapter 40, City of Houston Code of Ordinances upon the expiration or revocation of the Permit(s), or in the event of an emergency as described therein, this obligation shall become null and void, and shall be of no further force and effect; otherwise, the same is to remain in full force and effect.

The City of Houston shall have no obligation to give Surety notice of Permittee’s default, nor to file a claim against this bond with the Principal or Surety, before exercising its right to remove a facility from its location(s), close the facility bore(s) and restore a public street(s) in the event of the revocation(s) or expiration of the Permit(s), or in the event of an emergency, as provided for in Article XII, Chapter 40 of the City of Houston Code of Ordinances.

The initial term of this bond shall be for eighteen (18) months after the data of issuance of the permit. Thereafter, it shall automatically renew for consecutive twelve (12) month periods unless Surety

gives the City written notice of cancellation of, or the refusal to renew, the bond at least thirty (30) days prior to the expiration of the then current bond term.

IN TESTIMONY WHEREOF, the said Principal and Surety have signed and sealed this instrument on the respective dates written below their signatures.

ATTEST/SEAL: (if a corporation)
WITNESS: (if not a corporation)

By: _____	By: _____
Name: _____	Name: _____
Title: _____	Title: _____
	Date: _____

ATTEST/WITNESS: (SEAL)

(Full Name of Surety)

By: _____	By: _____
Name: _____	Name: _____
Title: _____	Title: _____
	Date: _____

REVIEWED:

THE FOREGOING BOND IS ACCEPTED ON
BEHALF OF THE CITY OF HOUSTON,
TEXAS:

Assistant City Attorney

Mayor

APPROVED AS TO FORM:

Director, Houston Public Works