



CITY OF HOUSTON

Houston Public Works

John Whitmire

Mayor

Houston Permitting Center
Community Code Enforcement
601 Sawyer, Suite 110
Houston, Texas 77007

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REQUEST FOR REVIEW OF AN ASSESSMENT LIEN

(PLEASE NOTE CITY ORDINANCE DOES NOT PERMIT NEGOTIATION OF LIEN AMOUNTS OR ACCRUED INTEREST)

An owner may request a review of an assessment filed for abatement work performed by the City to correct nuisance conditions. The request for review of the lien assessment must be in writing and submitted via email at HPC.CCELiens@houstontx.gov or to the address listed above.

A representative will gather the nuisance evidentiary packet, evaluate documentation, and determine the validity of the lien. The request and/or submission of an assessment review application does not stop interest from accruing on your lien assessment. Interest will continue to accrue on the unpaid balance of the account. The owner will be notified in writing of the results of the review. If you have received a written response from the City of Houston, the determination is final. To schedule an appointment to review documentation, you may provide available dates and times below. **A representative will contact you to confirm your appointment. A review request may take up to ten (10) business days to process, as case files may be off-site.**

LIEN INFORMATION

Name of Owner: _____

Mailing Address: _____

Telephone Number: _____ Work Number: _____

Tax Account Number (as it appears on notice): _____

Council Members:	Amy Peck	Tarsha Jackson	Abbie Kamin	Carolyn Evans-Shabazz
	Fred Flickinger	Tiffany D. Thomas	Mary Nan Huffman	Mario Castillo
	Joaquin Martinez	Edward Pollard	Martha Castex-Tatum	Julian Ramirez
	Willie Davis	Twila Carter	Letitia Plummer	Sallie Alcorn

Controller: Chris Hollins

Legal Description of Property (as it appears on notice):

Type of Assessment: Demolition Securing Weed-cutting/ Debris Removal

Graffiti Pool Abatement Junked Motor Vehicle Removal

Other: _____

SECTION A

Is this request to review the evidentiary packet of abatement work completed by the City? Yes No

Please indicate your availability below to schedule an appointment with a representative:

SECTION B

Reason for review:

SECTION C

Please list any additional properties that you own in the City of Houston that contain unpaid liens.

Tax Account Number (as it appears on notice): _____

Address of Property (as it appears on notice): _____

Legal Description of Property (as it appears on notice):

ACKNOWLEDGEMENT

I _____ the undersigned, acknowledge that I have read the instructions, requirements, and additional information regarding the **Request for Review of an Assessment Lien** on pages 1-2 of this document.

(Signature)

(Date)