

## FEES

For the current list of City fees, including the Sewer Disconnect Permit, Demolition Permit, and Certificate, visit the City Fee Schedule at <https://bit.ly/3xRPxw3> or scan the QR code.



## BUILDING CODE ENFORCEMENT'S MISSION

Assuring safe and healthy living, recreational, and work environments for people throughout the City of Houston by efficiently administering the building's exceptional code and providing customer service.



## CONTACT INFORMATION

Structural Inspections.....832-394-8840  
Email: [structural.inspections@houstontx.gov](mailto:structural.inspections@houstontx.gov)

Permits Office.....832-394-8899  
Email: [permits\\_office@houstontx.gov](mailto:permits_office@houstontx.gov)

Department of Neighborhoods.....832-394-0666

Occupancy Inspections.....832-394-8880  
Email: [cocc.print@houstontx.gov](mailto:cocc.print@houstontx.gov)

Building Code Enforcement.....832-394-9494  
Email: [rmcacd@houstontx.gov](mailto:rmcacd@houstontx.gov)

## WEBSITE

Building Code Enforcement  
<https://bit.ly/3p78ntZ>



Department of Neighborhoods  
<https://bit.ly/4fWFnyG>



General Information  
[www.houstontx.gov/311](http://www.houstontx.gov/311)



Houston Public Works  
[houstontx.gov/publicworks.org](http://houstontx.gov/publicworks.org)



## CITY OF HOUSTON HOUSTON PUBLIC WORKS BUILDING CODE ENFORCEMENT

# DEMOLITION OF DANGEROUS BUILDINGS

*This guide provides the requirements for demolishing a dangerous building.*

Structural Inspections  
1002 Washington Avenue, Floor 4  
Houston, TX 77002 (832) 394-8840  
[structural.inspections@houstontx.gov](mailto:structural.inspections@houstontx.gov)  
Office Hours 8 a.m. – 4:30 p.m.

# PERMIT PROCEDURES

## 1. Obtain a Hearing Order

Before applying for a demolition permit, obtain a copy of the Hearing Order from:  
**Harris County Administration Building**  
201 Caroline St., 3rd Floor  
Houston, TX 77002  
(713) 755-6405

**Important:** If an order from the Building Official, Hearing Official, or Building and Standards Commission has expired before you obtain a Certificate of Compliance, you must apply for an Extension of the Order with the Department of Neighborhoods.

**Department of Neighborhoods**  
601 Sawyer St., Floor 1, Suite #110  
Houston, TX 77007  
(832) 394-0666

## 2. Applying for Demolition Permit

Bring the following to the Structural Inspections Section:

- Hearing Order & Extension (if required)
- Completed CE-1262 Dangerous Building Compliance Inspection form
- Payment for required fees

## 3. Utility Disconnections

Contact a licensed Master Plumber registered with the City of Houston to disconnect the sewer line and water cap off.

- Provide your project number to the plumber
- They will obtain the required permit
- They will schedule an inspection once the work is complete

## 4. Demolition Permit & Compliance

After the plumber's sewer disconnect inspection is approved:

- Contact Structural Inspections at (832) 394-8840 to purchase a Demo Permit and Certificate of Compliance.
- Contact your power and/or gas companies to disconnect service before demolition.

**Important:** Commercial buildings must include an **asbestos report** with the demolition application. Call Environmental Health at (832) 394-9497 at least 10 days before demolition.

# INSPECTION PROCESS

## 5. Final Inspection & Approval

Schedule a final inspection after demolition is complete by calling Structural Inspections at (832) 394-8840.

Before the inspection, make sure the following are completed:

- The address must be posted clearly and visible from the street.
- Remove all debris, including concrete, from the property.
- Fill all holes or depressions to grade level.
- Remove or safely store lumber, pipes, and building materials to avoid safety hazards and prevent rats or mosquitoes.
- Remove all pipes and conduits above grade, or seal them below grade.
- Remove piers, pilings, steps, and other appurtenances above grade.

**Important:** Call Structural Inspections at (832) 394-8840 the next business day to check the inspection results for your demolition.

# CERTIFICATE OF COMPLIANCE

## 6. Requesting the Certificate

After the final demolition inspection is approved, email [cocc.print@houstontx.gov](mailto:cocc.print@houstontx.gov) to request the Certificate of Compliance.

When the certificate is ready, it can be picked up at **1002 Washington Avenue, Floor 1, Houston, TX 77002.**

## 7. Submitting the Certificate

Submit the Certificate of Compliance to the Department of Neighborhoods for release at **601 Sawyer St., Floor 1, Suite #110, Houston, TX 77007.**

