Electrical Masters and Contractors are required to register their State Licenses with the City of Houston Electrical Inspections Section if performing work within the City of Houston limits.

Registrations or renewals may be done by email, fax, regular mail or in person. An Electrical License Registration and Renewal Application (Form CE-1189) is required for all methods.

PROCESS

The application must be completely filled out, notarized and a copy of the master and contractor licenses needs to be attached with the form if emailed, faxed or mailed.

By Email
hpcelectricalsection@houstontx.gov

By Fax
832-395-9601
The above procedures will take 24-48 hours to be processed after all paperwork is received.

By Mail
City of Houston Electrical Inspections
P.O. Box 2688
Houston, TX 77252-2688

In Person
Visit the Electrical Inspections Section located at 1002 Washington Avenue 4th Floor, Houston, TX 77002, Monday through Friday, 8:00 a.m. – 4:30 p.m.

The application does not need to be notarized if the master electrician and contractor license holder appear in person to register or renew their respective license and identify himself/herself with a current valid government issued identification when the form is signed under their respective license signature requirement. If any other person presents the form for new registration or renewal other than the license holder(s), the form will need to be notarized and copies of the master and contractor license need to be attached.

Note: As of April 1, 2022, the master electrician of record shall not have a city electrical contractor's registration for more than one contracting business.

Please call Electrical Inspections at 832.394.8860 when the contractor's registration is up for renewal. You will need to indicate which businesses will be dropped at that time.

FEES

There are no registration and or renewal fees required.